

MARIN COUNTY OFFICE OF EDUCATION

**Wednesday
March 24, 2010**



EMERGENCY READINESS SYMPOSIUM

for MARIN COUNTY SCHOOLS

Join us for a day of trainings and workshops, coordinated by the Marin County Office of Education with the Marin Schools Emergency Preparedness Council and 16th District Marin County Parent Teacher Association (PTA), with financial support provided through a generous Readiness and Emergency Management Grant for Schools (REMS) from the U.S. Department of Education.

Register Online

<http://signup.marinschools.org/safeschools.asp>



Mary Jane Burke
Marin County Superintendent of Schools

WELCOME

The Marin County Office of Education is pleased to present its first Emergency Readiness Symposium.

Once again, events in the global community, most recently in Chile and Haiti, remind us of our vulnerability to natural and man-made disasters. A severe earthquake can suddenly transform our region into ruin and upheaval.

Emergency readiness is not an option for our schools. The remarkable topography of Marin County, which provides us with panoramic vistas from Mount Tamalpais to our coastal shorelines, also poses serious risks to the community and our schools. As threats continue to grow in scope and complexity, we recognize the need to be vigilant in our emergency preparedness activities and school site trainings and drills.

We have scheduled a full day of workshops that provide specialized trainings for designated personnel in the morning session and generalized presentations on the four phases of emergency management: Mitigation/Prevention, Preparedness, Response and Recovery in the afternoon session.

We are very grateful to our community partners for their support in identifying vulnerability gaps and providing training services to enhance emergency resilience in Marin County schools. This is a collaborative effort among:

American Red Cross, Bay Area Chapter
Get Ready Marin
Marin County Department of Health and Human Services
Marin County Fire Department
Marin County Superintendents
Marin County Office of Emergency Services
Marin County Parent Teacher Association, 16th District
Marin County Sheriff's Office
Marin Parents Disaster Advisory Council
Marin Schools Emergency Preparedness Council
Marin Schools Nurses Organization
Mill Valley Fire Department
Marin Schools/Law Enforcement Partnership
(partial list)

We extend a special thank you to the U.S. Department of Education's Office of Safe and Drug-Free Schools and the resources available through the Readiness and Emergency Management for Schools Technical Center.



Mary Jane Burke
MARIN COUNTY OFFICE OF EDUCATION
Marin County Superintendent of Schools

FOUR PHASES OF EMERGENCY MANAGEMENT



The Marin County Emergency Readiness Symposium for Schools is presented in categories which conform to the full cycle used by the U.S. Department of Education Office of Safe and Drug-Free Schools to describe planning for, responding to and recovering from emergencies.



- ◆ **MITIGATION/PREVENTION** addresses what schools can do to reduce exposure to risks and hazards and lessen the potential impact of an emergency situation.
- ◆ **PREPAREDNESS** focuses on the activities undertaken to build capacity and the actions, drills and supplies needed for a rapid, coordinated and effective response to various emergency scenarios.
- ◆ **RESPONSE** activities occur during and immediately following an emergency. They are designed to mobilize resources needed to provide assistance to victims of the event, save lives and reduce the likelihood of secondary damage.
- ◆ **RECOVERY** includes general strategies to follow after the emergency in order to reestablish the normal learning environment as quickly as possible. Recovery activities may range from restoration of essential utilities such as water and power, to mitigation measures designed to prevent future occurrences of a specific threat.

Register Online: <http://signup.marinschools.org/safeschools.asp>

SCHEDULE OF PRESENTATIONS

MORNING SESSION: 8:00 a.m. – 11:30 a.m.

Specialized trainings for designated personnel

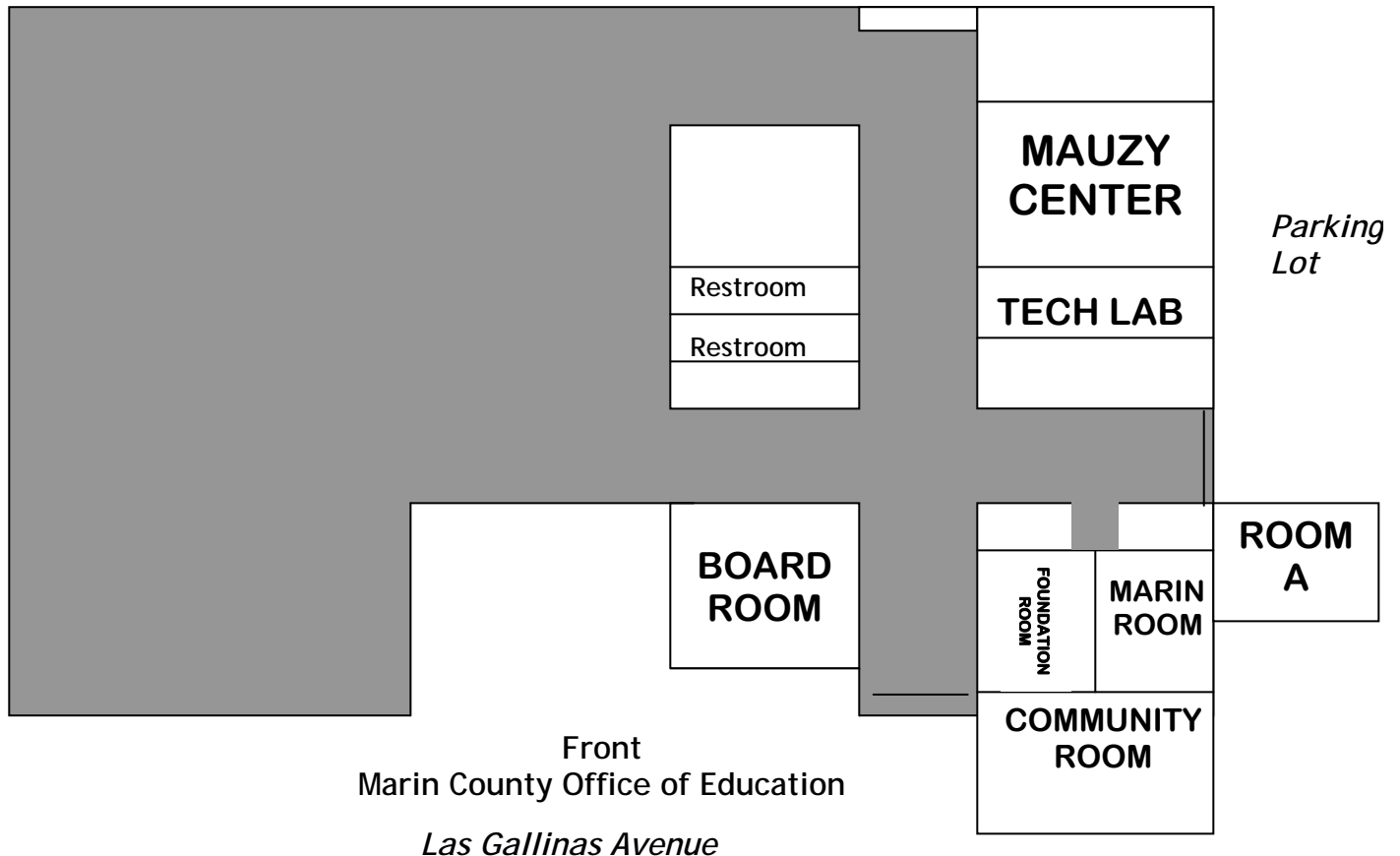
SESSION	PRESENTATION	ROOM
8:00 - 11:30 a.m.	<i>Certified CPR for Teachers</i> *	Community Room
8:00 - 10:00 a.m.	<i>School Hazard and Vulnerabilities Assessment for Maintenance Personnel</i>	Marin Room
8:00 - 11:15 a.m.	<i>Incident Command System for Schools (NIMS IS-100.SCa)</i>	Technology Lab
10:00 - 11:30 a.m.	<i>Parents' Role in School Emergency Readiness and Response</i>	Foundation Room

* Limited funding is available for the cost of substitutes to release teams of teachers (two per school). Administrators should contact Luke McCann, Assistant Superintendent, for details: 415/499-5872.

AFTERNOON SESSION: 1:00 p.m. – 4:50 p.m.
 General presentations for all school administrators and staff

SESSION	BOARD ROOM	MARIN (North) ROOM	FOUNDATION (South) ROOM
1:00 - 1:50 pm	Keynote: <i>School Preparedness and the Unified Command System</i> Community Room		
2:00 - 2:50 pm	<i>All Hazards in a Secondary Setting</i>	<i>Managing Post-Disaster Traumatic Stress</i>	<i>Emergencies and Special Needs Students</i>
3:00 - 3:50 pm	<i>School Employees as Disaster Service Workers</i>	<i>Drill Planning for School Emergencies</i>	<i>Infectious Disease Protocols & Practices</i>
4:00 - 4:50 pm	<i>NIMS Compliance: The Gold Standard</i>	<i>School Safety Plans</i>	<i>Get Ready for Teachers and Parents</i>

MAP OF WORKSHOP ROOM LOCATIONS



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TRAINING AND WORKSHOP SCHEDULE

KEYNOTE PRESENTATION

School Preparedness and the Incident Command System

Time: 1:00 p.m. - 1:50 p.m.
Room: Community Room
Presenter: Robert Spears, Director of Emergency Services
Los Angeles Unified School District
Audience: All school personnel involved in emergency management
and incident response

The goal of the Preparedness phase is to facilitate a rapid, coordinated and effective response in the event of an emergency. The Incident Command System is the centerpiece of all response. Preparedness activities help response personnel become familiar with their responsibilities and acquire skills necessary to perform assigned tasks.

The Los Angeles Unified School District (LAUSD) includes 891 K-12 schools with a total enrollment of approximately 618,000 students and more than 71,000 regular employees. LAUSD serves 28 municipalities within Los Angeles County.

All Hazards Preparedness in a Secondary School Setting

Time: 2:00 p.m. - 2:50 p.m.
Room: Board Room
Presenter: Robert Spears, Director of Emergency Services
Los Angeles Unified School District
Audience: High school administrators

Preparedness for all hazards means an integrated planning approach to all emergencies--whether natural disasters, man-made mishaps, accidents or other types of incidents-- not just to the unique procedures, notifications and protective actions of specific types of hazards. This presentation will address the challenge of an open campus with older students. It will also provide an opportunity for secondary school administrators to participate in the development of a High School Task Force focused on those issues.

Certified CPR for Teachers*

Time: 8:00 a.m. - 11:30 a.m.
Room: Community Room
Presenter: American Red Cross, Bay Area Chapter
Audience: Teachers

Cardio-Pulmonary Resuscitation (CPR) training for teachers, which will include basic CPR for adults, child CPR and care for choking victims. Nationally-recognized course completion certificates will be presented to participants who meet the course objectives.

* Limited funding is available for the cost of substitutes to release teams of teachers (two per school). Administrators should contact Luke McCann, Assistant Superintendent, for details: 415/499-5872 • emergencyservices@marin.k12.ca.us

Drill Planning for School Emergencies

Time: 3:00 p.m. - 3:50 p.m.
Room: Marin Room
Presenter: Mike St. John, Captain, Mill Valley Fire Department
Audience: School administrators and staff

The purpose of a drill is to reveal planning weaknesses, reveal resource needs, clarify roles and responsibilities and improve coordination and overall performance. This presentation covers how to simulate an emergency in a drill, tabletop exercise or functional exercise.

Emergency Planning for Students with Special Needs

Time: 2:00 p.m. - 2:50 p.m.
Room: Foundation Room
Presenter: Lenora Kwok, School Nurse, Marin County Office of Education
Audience: School administrators, staff, parents and caregivers

This presentation will assist school staff, parents, and students in planning for the support that may be required in the event of an emergency for students with special needs. This special population includes those who cannot comfortably or safely access and use the standard resources offered in disaster preparedness, relief and recovery, whether their disability is chronic or temporary, mild, moderate or severe.

Get Ready for Teachers and Parents

Time: 4:00 p.m. - 4:50 p.m.
Room: Foundation Room
Presenter: Becky Reed, Trainer, Get Ready Marin Program
Audience: Teachers, school staff and parents

Get Ready Marin, the acclaimed countywide program, offers practical steps for individuals and families to take to prepare for a disaster. This training is provided for parents and for school staff who, as public employees and Disaster Service Workers, may be required to remain on site when a major crisis occurs.

Hazard and Vulnerabilities Assessment for Maintenance Personnel

Time: 8:00 a.m. - 10:00 a.m.
Room: Marin Room
Audience: School administrators, maintenance personnel

To assist schools in preparing for potential emergencies, this session will provide strategies for reducing exposure to risks and assuring the safety of the school community and the site's physical environment.

Incident Command System for Schools (NIMS IS-100.SCa)

Time: 8:00 a.m. - 11:15 a.m.
Room: Technology Lab
Presenter: Michael Angeli, NIMS Trainer, Readiness and Emergency Management for Schools (REMS) Team
Audience: School personnel involved in emergency preparedness, incident response and recovery

The National Incident Management System (NIMS) is a framework that adapts to all hazards with a pre-designated structure of responsibilities. This core training is designed to familiarize school administrators about how the NIMS and Incident Command System (ICS) principles can be applied in school-based emergencies and disasters.

Infectious Diseases in Schools: Protocols and Practices

Time: 3:00 p.m. - 3:50 p.m.
Room: Marin Room
Presenter: Linda Ferguson, Public Health Nurse, Marin County
Department of Health and Human Services
Audience: School staff and parents

Prevention of communicable diseases that occur in a school environment is of particular importance to insure the health and well-being of all students. This session focuses on guidelines to prevent the transmission of communicable/infectious diseases in a school setting.

Managing Post-Disaster Traumatic Stress

Time: 2:00 p.m. - 2:50 p.m.
Room: Marin Room
Presenter: Dr. Joel Fay, Psy.D., Clinical Psychology
Audience: School administrators and staff

This presentation will provide techniques for handling students' reactions to crisis and dramatic change in an emergency. Determining a compassionate and effective response to emotional needs in a disaster will be a cornerstone to successful mitigation and recovery for every school site.

NIMS Compliance: The Gold Standard

Time: 4:00 p.m. - 4:50 p.m.
Room: Board Room
Presenter: Ursula Hanks, Emergency Coordinator, Marin County Office of
Emergency Services
Audience: School district superintendents and school administrators

Is your district or school NIMS-compliant? This presentation will review NIMS trainings, implementation activities, and NIMSCAST--the National Incident Management System Compliance Assistance Support Tool. Learn why all key personnel involved in school emergency management and incident response should take the NIMS/ICS training courses and support the implementation of NIMS.

Parents' Role in School Emergency Readiness and Response

Time: 10:00 a.m. - 11:30 a.m.
Room: Room A
Presenter: Maggie Lang, School Safety Plan Coordinator, Readiness and Emergency Management for Schools (REMS) Team
Audience: School parents

Parents have an integral role in the safe and smooth coordination of response to a school emergency or disaster. This is a special opportunity for parents to learn how they can support the emergency preparedness programs of their schools. School emergency procedures, student release family preparedness and convergent volunteers will be discussed.

School Employees as Disaster Service Workers

Time: 3:00 p.m. - 3:50 p.m.
Room: Board Room
Presenter: Troy Peterson, Medical Services Specialist
Marin County Emergency Medical Services
Audience: All school personnel

Pursuant to California Government Code, all public employees are declared to be disaster service workers in the event of a major disaster or emergency. This presentation covers the frequently asked questions about disaster service worker status and what roles might be assigned to spontaneous school volunteers.

School Safety Plans

Time: 4:00 p.m. - 4:50 p.m.
Room: Marin Room
Presenter: Carole Ramsey, Retired Principal, Terra Linda High School
Audience: School administrators and staff

A comprehensive School Safety Plan describes policies, procedures, services and strategies of the school site that support a safe, healthy and orderly school environment conducive to learning. This presentation will assist in the continued improvement of school safety plans by highlighting emerging issues and new plans under development.

PRESENTER BIOSKETCHES

Michael Angeli

Presentation: *Incident Command System for Schools (NIMS IS-100.SCa)*

Mike Angeli is a member of the Marin County Office of Education Readiness and Emergency Management for Schools (REMS) Team. He is a retired Division Chief (Operations) with the San Rafael Fire Department and also served as an engineer, captain, acting training officer and chief of the Marin County HazMat Team. He currently teaches Fire Technology as an adjunct instructor at Santa Rosa Junior College.

Joel Fay, Psy.D., Clinical Psychology

Presentation: *Managing Post-Disaster Traumatic Stress*

Joel Fay is a 23-year veteran with San Rafael Police Department. Prior to PD, he worked in law enforcement in the Army and the Los Angeles Police Department. In 1999 Joel obtained his Doctorate in Clinical Psychology. Since 1999 Joel developed and worked a mental health program for San Rafael focusing on the mentally ill offender. In 1999, Joel helped create the West Coast Post-Trauma Retreat, a 6-day residential program that treats emergency responders for post traumatic stress disorder. Joel also has a private practice focusing primarily on trauma.

Linda Ferguson, RN, PHN, Sup PHN

Presentation: *Infectious Diseases in Schools: Protocols and Practices*

Linda Ferguson has been a Supervising Public Health Nurse in Marin County since 2001. From 2002 until 2009, she was the Communicable Disease Controller for Marin County. She currently is involved in program and staff development for the Community Health and Prevention program supervising Targeted Case Management, the Childhood Lead Poisoning Prevention Program and the Maternal Child Health Program.

Ursula Hanks

Presentation: *NIMS Compliance: The Gold Standard*

For the past six years, Ursula Hanks has worked with the Marin County Sheriff's Office as an Emergency Coordinator in the Marin County Office of Emergency Services, interfacing with all levels of government in the areas of disaster readiness planning and preparedness and emergency response and recovery capabilities at the County Operational Area level. She worked for a dozen years as Executive Officer with the American Red Cross and another dozen years in educational book sales.

Lenora Kwok, MSN, RN

Presentation: *Emergencies and Special Needs Students*

Lenora Kwok, School Nurse for the Marin County Office of Education. She has enjoyed long and extensive experience serving Special Education Students as well as those in Regular Education. She serves on the Marin County Emergency Preparedness Council as nurse representative, on the County Immunization Task force and in several school districts including multiple special day classes in Marin.

Maggie Lang

Presentation: *Parents' Role in School Emergency Readiness and Response*

Maggie Lang is a member of the REMS Team. For 20 years, she worked as a pediatric and perinatal nurse. She has served on the Mill Valley Emergency Preparedness Committee and the Emergency Preparedness Committee of the Mill Valley School District, Old Mill School and Mill Valley Middle School. For the past nine years, she has been on the Community Emergency Response Team (CERT) Steering Committee and served as its chair from 2005 through 2008.

Troy Peterson

Presentation: *School Employees as Disaster Service Workers*

Troy Peterson, an Emergency Medical Services Specialist, is a former paramedic who has worked for over ten years with the Marin County EMS Agency. During this time, he has provided preparedness work for the Department of Health and Human Services, including Disaster Service Worker training.

Carole Ramsey

Presentation: *School Safety Plans*

Carol Ramsey has more than 20 years of experience in education, 13 as a school administrator in eight high schools and three districts in Southern and Northern California. She served as principal of Terra Linda High School for five years, retiring in July 2007. In 2008, she returned to educational administration as an interim principal for Ross School.

Becky Reed

Presentation: *Get Ready for Teachers and Parents*

Becky Reed is the Marin County Coordinator for the Get Ready 5th Grade program. She has served as Get Ready Coordinator in Corte Madera and is a member of the Corte Madera CERT Team. She helped start the Get Ready Spanish program last fall. She is the President of the Corte Madera Women's Club and is a member of the board of the Corte Madera Community Foundation.

Robert Spears

Keynote: *School Preparedness and the Incident Command System*

Presentation: *All Hazards Preparedness in a Secondary School Setting*

Robert Spears is Director of Emergency Services for the Los Angeles Unified School District (LAUSD). He is the point of contact at the LAUSD for the American Red Cross, Emergency Preparedness Departments for the City and County of Los Angeles and the 28 municipalities served by the District. He has been the Grant Manager for two Readiness and Emergency Management for Schools (REMS) grants and regularly teaches classes in all aspects of emergency preparedness to District staff.

Michael St. John

Presentation: *Drill Planning for School Emergencies*

Michael St. John has been in the Fire Service since 1985 and has been Captain of the Mill Valley Fire Department 1997. He has volunteered with the Marin County Sheriff's Search and Rescue Unit for 21 years and currently serves as the Unit Leader of the Team. He also works as an instructor for the California Emergency Management Agency, teaching a course on abduction.

MARIN COUNTY SAFE SCHOOL COLLABORATIVES

Meeting Dates

MARIN COUNTY SCHOOL/LAW ENFORCEMENT PARTNERSHIP

May 19, 2010

3:30 p.m. - 5:00 p.m.

Community Room

MARIN SCHOOLS EMERGENCY PREPAREDNESS COUNCIL

May 13, 2010

9:30 a.m. - 11:00 a.m.

Foundation Room

PARENTS DISASTER ADVISORY COUNCIL

April 20, 2010

9:30 a.m. - 11:30 a.m.

West Wing Portable II

The Great California Shakeout Statewide Earthquake Drill

October 21, 2010

For additional information, please visit the Marin County Office of Education Emergency Services website:

<http://mcoeweb.marin.k12.ca.us/emereprep/>

For questions regarding Marin County Office of Education Emergency Services, contact:

Marin County Office of Education
1111 Las Gallinas Ave., San Rafael, CA 94903
Luke McCann, Assistant Superintendent, 415-499-5866
Email: lmccann@marin.k12.ca.us

or

emergencyservices@marin.k12.ca.us

To register for trainings and workshops, please go to the following website: <http://signup.marinschools.org/>



Mary Jane Burke
Marin County Superintendent of Schools